

LAHORE HIGH COURT, LAHORE

**REMINDER
OUT TODAY**

No. 4799 B/1A-13(2011-12)
Dated: 21-2- 2012.

From

The Registrar,
Lahore High Court,
Lahore.

To

1. All the District & Sessions Judges,
in the Punjab (Except Islamabad).
2. All the Senior Civil Judges,
in the Punjab (Except Islamabad).
3. All the Judges, Special (ATA) Courts,
in the Punjab.
4. The Judge, Court of Small Claims, Lahore.

**SUBJECT: SECOND STATEMENT OF EXCESSES & SURPLUSERS
FOR 2011-2012.**

Dear Sir/Madam,


I am directed to refer to this Court's letter No.24260-B/1A-8/2011-2012, dated 19.10.2011 and to state that submission of the statement cited as subject is due with this Court by 10.03.2012. The statement is required to be prepared while following the instructions given hereunder, in letter and spirit, without fail:-

- i) **The requisite statement must be prepared on B.M. 32, already supplied with this Court's Circular referred above, strictly adhering to the budget discipline**
- ii) **It must be ensured by the concerned DDO that there would be no savings/excesses by the close of financial year and in this regard already circulated instructions contained in the Government of the Punjab, Finance Department's letter dated 02.02.2010 (copy enclosed) should also be kept in mind, failing which the DDO shall be held responsible for any delinquency.**
- iii) **A certificate by the DDO concerned regarding genuineness/correctness of data/calculations must also be corroborated with the said statement.**
- iv) **It must be kept in mind that no re-appropriation of funds will be allowed after submission of 2nd Statement, therefore, the re-appropriations / adjustments must be requisitioned in the said statement.**

v) **The Statement must reach this Court well before 10th of March 2012, without fail. The late submission must accompany the cogent reasons/explanations of the delinquents.**

I am, therefore, to request you to ensure the fulfillment of all the instructions in letter and spirit as well as in time submission of subject statement, enabling this Court to facilitate your Courts with an earlier Revised Budget Allocation for the current financial year 2011-12.

Yours faithfully,


(Sh. Muhammad Nadeem)
DEPUTY REGISTRAR (B & P)
FOR REGISTRAR

Endst. No. 4800 B/1-A-43(2011-2012) dated. 21-2-2012.

Copy forwarded for information and necessary action to:-

- 1) The Additional Registrars,
Lahore High Court Benches,
i) Bahawalpur (ii) Multan and (iii) Rawalpindi
- 2) The Assistant Registrars,
Gazette Branch (ii) Accounts Branch (iii) Bill Branch
(iv) Resident Branch v) Purchase Branch (vi) General Branch
vii) I.T. Branch viii) Dispatch Branch ix) Transport Branch
- 3) Treasury Officer, Lahore High Court, Lahore.
- 4) Librarian, Lahore High Court, Lahore.


DEPUTY REGISTRAR (B & P)