LAHORE HIGH COURT, LAHORE

TENDER NOTICE No. 13/2024-2025

INVITATION TO BID

(Annual Framework Contract for Hiring Services of Courier for a Period of One Year w.e.f. 20.03.2025)

Lahore High Court, Lahore **invites e-bids** as per Punjab Procurements Rules, 2014, from well-reputed and financially sound firms having previous experience in specific field as well as registered with Income Tax, Sales Tax, Professional Tax and Punjab Sales Tax Departments etc. (where applicable) for entering into Framework Contract for hiring services of courier for a period of one year w.e.f. 20.03.2025), on the following terms:-

Sr. No.	Description	Estimated Cost (Rs.)	Bid Security (5%) (Rs.)
1	Hiring Services for Courier/Postal Services for the period of one year	Rs.12,060,753/-	Rs.6,03,038/-

2. An e-bid proposal shall be submitted on the e-Pak Acquisition & Disposal System (EPADS) before closing date i.e. 20.03.2025.
3. Interested eligible bidders may download bidding documents from the website of e-pads as well as from PPRA website & website of this Court and may obtain further information from the Procurement Branch, Lahore High Court, Lahore. Bids are to be addressed to the Registrar Lahore High Court, Lahore and shall be received electronically on e-PADS by 20.03.2025 at 11:00 A.M and shall be opened at 11:30 A.M. on the same day, in the office of D&SJ (HR-DJ)/ Senior Member of the Purchase Committee, Lahore High Court, Lahore. (In case of public holiday, the next working day shall be considered).
4. The bids shall be submitted under "Single Stage Two Envelopes Bidding Procedure" as contained in Rule 38(2)(a) of the Punjab Procurement Rules, 2014. All the rates should be inclusive of GST/PST and valid till **30.06.2025**.
5. The bidders shall submit bid security @ 5% of the estimated cost in the shape of CDR/Bank Guarantee/Pay Order of any scheduled Bank in favour of the Registrar, Lahore High Court Lahore one hour before the bid submission deadline, in original, in the Procurement Branch of this Court. The bid security will be refunded after finalization of the tender. However, the successful bidder shall deposit an amount equivalent to 10% of the total value of the contract as Performance Guarantee in shape of CDR/Bank Guarantee/Pay Order which shall be refunded on successful completion of the contract obligations. The delivery time of items would be as per the deadline specified in the purchase order.
6. The Tender Notice & Bidding Documents are available on the website of this Court, PPRA's website, & on E-PADS Website. https://lhc.gov.pk, (http://ppra.punjab.gov.pk, and https://eprocure.gov.pk/.
7. The authority reserves the right to reject all bids or proposals in line with prevailing rules and regulations.

SHAHBAZ ASHRAF
ADDITIONAL REGISTRAR (PROCUREMENT)
LAHORE HIGH COURT, LAHORE