LAHORE HIGH COURT, LAHORE

TENDER NOTICE No.21/2025-2026

INVITATION TO BID

FRAMEWORK CONTRACT FOR HIRING SERVICES FOR PREPARING PHOTOCOPIES OF JUDICIAL DOCUMENTS (WITHOUT PAPERS).

Lahore High Court, Lahore **invites e-bids** as per Punjab Procurements Rules 2014 & Punjab Procurement Regulations 2024, from well-reputed and financially sound firms having previous experience in specific field as well as Registered with relevant Tax authorities (Income Tax, Sales Tax, Professional Tax (E&T Department) and (P.R.A) for entering into Framework Contract for Preparing Photo Copies of Judicial Documents (without papers).

Sr. No.	Category	Description	Estimated Cost (Rs.)	Bid Security (5%) (Rs.)
1.	**Services**	Hiring Services for Preparing Photocopies of Judicial Documents (without papers)	20,740,186/-	10,37,009/-

2. *An e-bid proposal shall be submitted on the e-Pak Acquisition & Disposal System (EPADS) before closing date i.e.,* 02.04. *.2026.*

3. *Interested eligible bidders may download bidding documents from the website of E-PADS as well as from PPRA website & website of this Court and may obtain further information from the Procurement Branch, Lahore High Court, Lahore. Bids are to be addressed to the Registrar Lahore High Court, Lahore and shall be received electronically on E-PADS by* 02.04. *.2026 at 10:30 A.M and shall be opened at 11:30 A.M. on the same day, in the office of D&SJ (HR-DJ)/ Senior Member of the Purchase Committee, Lahore High Court, Lahore. (In case of public holiday, the next working day shall be considered).*

4. *The bids shall be submitted under "Single Stage Two Envelopes Bidding Procedure" as contained in Rule 38(2)(a) of the Punjab Procurement Rules, 2014. All the rates should be inclusive of GST/PST and valid for 180-days from the date of opening of Tender.*

5. *The bidders shall submit @ 5% bid security in the shape of CDR/Bank Guarantee/Pay Order of any Scheduled Bank in favour of the Registrar, Lahore High Court Lahore* ***before the bid submission deadline (10:30 A.M)****, in original, in the Procurement Branch of this Court. The bid security will be refunded after finalization of the tender. However, the successful bidder shall deposit an amount equivalent to 10% (i.e., Rs.20,740,186/-) of the total Estimated cost as Performance Guarantee in shape of CDR/Bank Guarantee/Pay Order which shall be refunded on successful completion of the contract obligations.*

6. *The Tender Notice & Bidding Documents are available at PPRA's website, website of this Court & on E-PADS Website.(http://ppra.punjab.gov.pk, http://https://lhc.gov.pk, and https://eprocure.gov.pk/.*

7. *The authority reserves the right to reject all bids or proposals in line with prevailing rules and regulations.*

AYYAZ AHMAD
DEPUTY REGISTRAR (PROCUREMENT)
LAHORE HIGH COURT, LAHORE.
Phone: (+ 92) (42) (99212951, Ext# 228-229)