LAHORE HIGH COURT, BAHAWALPUR BENCH, BAHAWALPUR

Tender No. 02/2023-24

Tender Notice

Sealed bids are invited for procurement of the following items from well reputed firms, registered with Income Tax Department and Sales Tax Department, Punjab Revenue Department (if applicable) and are on the active taxpayer list of Federal Board of Revenue for entering into annual framework contract for the current financial year 2023-24:-

i)	***Office Stationery & Computer Stationery Items***	***Quantity & Specification: -*** *Detail mentioned in bidding document*
ii)	***General Store & Other Misc. Items***	
iii)	***IT Equipment***	

02. Bidding document along-with detail of items and specifications of the above said items can be obtained from the Accounts Branch of Lahore High Court, Bahawalpur Bench, Bahawalpur on payment of Rs.1,500/- (non-refundable) after publication of this advertisement.

03. Price of each item must be quoted with all taxes including GST (if applicable). Copy of professional tax for current year must be provided with the bid on the bidding document. Evaluation shall be made on item wise basis.

04. The bid of each category containing technical and financial proposal must accompany ***bid security in form of Bank Guarantee worth Rs. 34,373/- (for Office Stationery and Computer Stationery items) Rs. 42,942/- (for General Store & Other Misc. Items) and Rs.57,398/- (for IT equipment) which is 2% of the estimated cost.*** *The bid security shall be in the name of Senior Additional Registrar, Lahore High Court, Bahawalpur Bench, Bahawalpur and should be submitted in original with the Technical Bid along with proof of financial soundness and registration of firm/company with the Sales Tax/Income Tax Department. Offer must remain valid for 120 days from opening of tender.*

05. The tender documents complete in all respect, must reach the office of the undersigned by the registered post or by hand on or before 22.01.2024 at 2:00 pm and will be opened on same day at 02:30 pm in the office of Chairman purchase Committee, in the presence of bidders/or their authorized representatives. It should be clearly marked on the left side of envelope "Tender for Office/Computer Stationery, General Store items and IT equipment".

06. ***Single Stage One Envelope bidding procedure shall be adopted.***

07. The successful bidder is bound to deliver all the required items within ***07-days*** *from the date of issuance of purchase/supply order or delivery time specified in purchase/supply order.*

08. In case of announcement of public holiday and any other unwanted incidence the tender will be opened on the next working day.

09. The Authority also reserves the right to reject all tenders prior to the acceptance of a bid or proposal under Rule 35 of Punjab Procurement Rules, 2014. Evaluation of items shall be made on item basis as per PPRA rules.

10. Entire procurements shall be governed under prevailing Punjab Procurement Rules, 2014.

11. This tender is also available on the websites i.e. www.ppra.punjab.gov.pk and www.lhc.gov.pk

SENIOR ADDITIONATL REGISTRAR
Lahore High Court,
Bahawalpur Bench
Bahawalpur

LAHORE HIGH COURT, BAHAWALPUR BENCH, BAHAWALPUR

TENDER DOCUMENT

Annual Frame work Contract 2023-24 for Purchase of Office Stationery /Computer Stationery Items General Store & Other Misc. Items and IT equipment.

Last Date of Submission: 22.01.2024

LAHORE HIGH COURT, BAHAWALPUR BENCH, BAHAWALPUR

Tel # 062-9255079

TENDER FORM OF THE LAHORE HIGH COURT, BAHAWALPUR BENCH, BAHAWALPUR FOR THE YEAR 2023-2024

Tender Date
22.01.2024

Last date of Submission of Bids 22.01.2024 2:00 PM

Date of Tender Opening 22.01.2024 2:30 PM

Tender Price: - Rs.1500/- (Non-refundable)

Earnest Money @ 2% of the value of the items as per estimated price (Refundable) in shape of Bank Guarantee from any schedule bank

Procurement method: - Single Stage One Envelope

Venue Tender: Lahore High Court, Bahawalpur Bench, Bahawalpur.

Estimated Cost for Office Stationery & Computer Stationery Rs.17,18,646/-

Estimated Cost for Misc. Other & General Store Items Rs.21,47,086/-

Estimated Cost for IT equipment Rs.28,69,900/-

1. *All tender/Bids must be submitted on the tender document with sealed envelope and addressed to the Senior Additional Registrar, High Court, Bahawalpur Bench, Bahawalpur.*
2. *Any offer not received as per terms & conditions of the tender will be rejected.*
3. *No offer shall be accepted if:*
   - I. *It is received after the time and date fixed for its receipt.*
   - II. *Received without earnest money of 2% of the total value of the bid of relevant category in the shape of Bank guarantee from a scheduled bank.*
   - III. *The tender document is unsigned.*
   - IV. *The tender is ambiguous.*
   - V. *The offer is conditional.*
   - VI. *The offer is from a firm, which black listed/suspended*
   - VII. *The offer is received by telegram or Fax.*
   - VIII. *The offer is received with shorter validity than required in tender enquiry.*
   - IX. *The offer is not conforming to specifications indicated in the tender enquiry.*
   - *The offer is received without professional tax certificate.*
4. *Offer must remain valid for 120 days from the date of opening the tender.*
5. *The purchaser reserves the right to purchase full or part of the item(s) or ignore/Scrap/cancel the tender after assigning reason thereof.*
6. *Further the following would apply.*

   (a) If the acceptance of tender issued during the validity period of the offer is not accepted by the bidder, the Earnest Money shall be forfeited and the item(s) purchased would be at his (bidder's) risk and expense.

   (b) In case the offer is withdrawn/amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.

   © In case the contractor fails to execute the job strictly in accordance with terms and conditions laid down in the contract, the security deposited by him will be forfeited.
7. *The supplier is required to provide the requisite items within the time given in supply order. The buyer reserves the right to claim compensation for the loss caused by the delay in the work.*

Detail of Office Stationery &Computer Stationery items

Sr. No.	Item Name with specification	Current tentative Demand
1.	Ball Points Piano crystal 0.8 fine quality (10-of each Pack) /or equivalent	**190-paket**
2.	Blue Paper 13.5" x 8.5" 500 Sheet 80Grms Made in Indonesia/or equivalent	**150 reams**
3.	Brown Envelops Size 11" x 5" local made	**3,000-No's**
4.	Brown Envelops Size 15" x 18"	**2,000-No's**
5.	White large envelops with layer of Malmal cloth 15" x 18"	**500-No's**
6.	Damper Plastic Silver-X or equivalent (12-in each pack)	**10-pack**
7.	Fluid set Pelican/or equivalent	**80-set**
8.	Gum stick Dollar/or equivalent 35 grams (12-in each pack)	**03-pack**
9.	Highlighter Dollar/or equivalent (10-in each pack)	**10-pack**
10.	Lead Pencil Bahadur /Deer /Goldfish/or equivalent (12-in each pack)	**40-Packet**
11.	Photostat Paper Ream Legal size (70 gram IK copy paper F4A) (216 x 343) (500 sheets) or equivalent (500 sheets)	**100-Ream**
12.	Pasting stitching flag colour flag (3pads/75*25mm in one pack) Three Flower/or equivalent	**70-packet**
13.	Pencil red and blue goldfish/or equivalent (12-in each pack)	**25-packet**
14.	Poker (Superior quality steel) local made steel	**15-No's**
15.	Punch Machine single hole (Superior quality) Local Made/or equivalent	**30-No's**
16.	Register (Superior Quality) Fine binding No. 40 (minimum 200 Pages) (Hero) /or equivalent	**100-No's**
17.	Register (Superior Quality) Fine binding No. 20 (minimum 80 pages) (Hero) /or equivalent	**50-Nos**
18.	Scissor Small stainless steel (Sensa) /or equivalent	**20-No's**
19.	Scotch tape "2-inch" Deer/or equivalent	**100-No's**
20.	Short Hand Note Book (Fine Binding) "8.5*5.5"(100-pages in each book)	**50-No's**
21.	Soft Eraser Pelican AL30 white/or equivalent (30-in each pack)	**05 pack**
22.	Stamp ink crystal/Butterfly 28.5ml/or equivalent (12-in each pack)	**10-pack**
23.	Stamp Pad crystal/Butterfly/or equivalent 4.75*3.2 (12-in each pack)	**05-pack**
24.	Stapler Machine Fine quality opal HD 45N/or equivalent	**50-No's**
25.	Stapler Pin Dollar X1000-24/6/or equivalent (20-in each pack)	**15-pack**
26.	Long Tag size 36" (Superior Quality) containing 50 pieces local made	**150-No's**
27.	Uni-Ball Pen Vision ELLITE or equivalent (12-in each pack)	**40-pack**
28.	Cut Marker Black Dollar/or equivalent (12-in each pack)	**10-pk**
29.	Paper cutter local made fine stainless steel	**15-No's**
30.	Small tag (Superior Quality) containing 50 pieces local made	**150-No's**
31.	Sharpener Dux or equivalent	**200-No's**
32.	Paper Clip Stainless Steel 30 MM (Three Flowers or equivalent)	**10-No's**
33.	Scale Stainless Steel (12 inch) Sensa or equivalent	**20-No's**
34.	Carbon Paper 100 sheets pack(210*33M) or equivalent	**100 sheets**
35.	Officer Pen Dux or equivalent	**05-No's**

36.	Officer Pen Stand Set KALGION or equivalent	**02-No's**
37.	Pencil Tray plastic made fine quality	**05-No's**
38.	Pasting stitching flag colour flag (Medium) Three Flower/or equivalent	**20-No's**
39.	Pasting stitching flag colour flag (3in*5in- 100 sheets) 76*127mm Polo/or equivalent	**20-No's**
40.	Files Folder QB or equivalent	**50-No's**
41.	Pin Catcher PMP or equivalent	**10-No's**
42.	Attendance Register	**05-No's**
43.	Computer paper Ream A4 80 Gram (500-Sheets) Copymate/Select One or equivalent	**250 reams**
44.	Red paper (100 pages each) A4 80 gsm, Spectra Color or equivalent (210*297)	**150-Nos**

Note: ***One sample of each item must be provided by the bidders at the time of bid opening for inspection of items to ascertain the required quality and specifications. Testing charges for the sample will be borne by the bidders. In case sample is not provided the bidders offer for that items would be rejected. Items of poor quality that do not meet the requisite specifications and quality would be rejected.***

Detail of Misc. Others & General Store Items

Sr. No	Item Name with specification	Current tentative Demand
45.	Duster flalian yellow Large size 20x30 fine quality	**250-No's**
46.	Hanger Plastic 6 pcs per pack (Champion or equivalent)	**150-No's**
47.	Lock 38mm (1.5") imported (Tribest or equivalent)	**150-No's**
48.	Insect killer Machine refilling bottle (Mortine or equivalent)	**20-No's**
49.	Phool jaharoo Local Made	**30-No's**
50.	Pucharry Cotton Large Size Wiper Local made	**20-No's**
51.	Bath soap (100 grams) lux or equivalent	**200-Nos**
52.	Remote control wireless Bell (Econ or equivalent)	**20-No's**
53.	Roomi Ticky Air freshener Roomi or equivalent (12 in Each Packing)	**25-Box**
54.	Toilet rolls (White) Rose petal or equivalent	**150-No's**
55.	Tube rods 20/w Philips or equivalent	**20-No's**
56.	Tube rods 40/w Philips or equivalent	**100-No's**
57.	Choke 40/w Econ/Philips or equivalent	**10-No's**
58.	Starter 40/w (S2) & (S10) Philips or equivalent	**50-No's**
59.	Surface cleaner 500ml Dettol or equivalent	**130-No's**
60.	Hygiene Tissue packet Rose petal or equivalent	**30-No's**
61.	Acid local for cleaning of washroom (Litre Bottle)	**300-litre**
62.	Hand wash Sofi Soap (Packing of 6 each 600Grams/or equivalent)	**20 -packets**
63.	Glass Cleaning Spray 500ml Glint or equivalent	**60-No's**
64.	Insect Killer Powder 125 grams Tiger or equivalent	**20-No's**
65.	Auto Air freshener Machine Refills 300 ML Air Fresh or equivalent	**30-No's**
66.	Multi-Colour Tissue box (2ply) Rose petal or equivalent	**25-No's**
67.	Tissue paper box simple luxury three ply Rose petal or equivalent	**1200-No's**
68.	Harpic (Bath Cleaner) 500ml	**50-No's**
69.	Dish washing detergent powder polybag 400 grams Vim or equivalent	**450- Nos**
70.	Laundry powder Surf sachet of Rs. 20/- Surf Excel or equivalent	**400 Pack**
71.	Laundry powder Surf polybag 1000 gram Surf Excel or equivalent	**25 -Nos**
72.	Tumblers (Glass) (Six in one pack) Toyo Nasic or equivalent	**50 pack**
73.	Air Freshener Standard Delite or equivalent	**200-Nos**
74.	Small Battery Cells Wall Clock/Remote Power Plus/Toshiba or equivalent	**250-Nos**
75.	Dustbin Plastic made fine quality (25cm* 22cm)	**30-Nos**
76.	Insect Killer Spray Kingtox or equivalent	**250-Nos**
77.	Basta Cotton fine quality (60 * 60)	**650-Nos**
78.	Phenyl Tablets	**30-Nos**
79.	Phenyl Liquid Bottle standard size	**350-Nos**
80.	Bulb 18/w Philips or equivalent	**30-Nos**
81.	Umbrella (Superior Quality) Large	**10-Nos**
82.	Extension Lead (Fine Quality)	**15-Nos**

83.	Delite Disinfect Spry 450ml (15.2 fl. Oz)	**30-Nos**
84.	LED Bulb 40/w Philips or equivalent	**50-Nos**
85.	Towels white fine quality (standard size large) (2 * 4 ft.)	**30-No's**
86.	Anti-Scaling Solutions for smooth functioning & Cleaning of filter plant (30-litre each Cain) Flocon or equivalent	**05-Cain**
87.	Water Filter Cartridges Jumbo Size Micron 0.5	**52-Nos**
88.	Subbi Jali stainless steel Small Size local made fine quality	**300-No's**
89.	Subbi Foam Small Size Scotch Bright or equivalent	**200-No's**
90.	Hand wash liquid 200ml Life Buoy or equivalent	**120-No's**
91.	Lamination Role/Cling Film 45 CM (fine Quality)	**20-No's**
92.	Electric Kettle superior quality	**10-No's**
93.	Thermos fine quality	**10-No's**
94.	Large Cell 1.5V R20SG Size D Toshiba or equivalent	**30-No's**
95.	Water Jug	**50-No's**
96.	Auto Air Freshener Dispenser of 300 ML Delux or equivalent	**10-No's**
97.	Face Mask Surgical (50 pieces) box fine quality	**50-box**

Note: ***One sample of each item must be provided by the bidders at the time of bid opening for inspection of items to ascertain the required quality and specifications. Testing charges for the sample will be borne by the bidders. In case sample is not provided the bidders offer for that items would be rejected. Items of poor quality that do not meet the requisite specifications and quality would be rejected.***

DETAIL OF ITEMS OF IT EQUIPMENT

Sr. No	***Item names with specifications***	***Quantity***
98	Mouse A4 tech or equivalent	20
99	Mouse Pad or equivalent	20
100	Keyboard A4 tech KR85 or equivalent	10
101	Dry battery 12v 45ah Phoenix or equivalent	20
102	Printer (HP LaserJet Pro M404dn) or equivalent	15
103	Scanner Machine (Canon CanoScan LiDE 300) or equivalent	4
104	BOYA BY-M1 Lavalier Microphone or equivalent	1
105	Printer Aficio SP 8300DN or equivalent	1

Note:

1. ***For all the Brands mentioned in this tender (if any), the term "or equivalent" is hereby added and shall be considered as per PPRA rules.***
2. ***The firm should mention make/model/made (if any) of offering item clearly in the bidding documents in accordance with required specification.***
3. ***The firm should prepare Technical proposal and financial proposal as per requirement of Tender Document and submit with clear heading marked of the same***
4. ***Bid documents/offer complete in all respect being submitted, should be paginated by the firm.***

Certificate

1. *I/We hereby confirm to have read carefully the terms & Condition of your Tender Enquiry dated for opening on _____ for the purpose of _____ I/We agree to abide by all these terms & conditions/instructions.*
2. *Certified that the price quoted against advertises tender dated. _____ are not more than the prices charged from any other purchasing Agencies in the country in the financial year_____ and in case of any discrepancy, we/I hereby undertake to refund the price charged in excess if and when asked to do so.*
3. *Certified that the prices quoted by our firm are with taxes inclusive of G.S.T. and without taxes.*

1. ***NAME OF FIRM*** _____
2. ***ADDRESS*** _____
3. ***INCOME TAX NO.*** _____
4. ***SALES TAX REGN NO.*** _____
5. ***NAME OF TENDERER*** _____
6. ***NAME OF BANK AND A/C NO.*** _____
7. ***C.N.I.C. NO.*** _____
8. ***SIGNATURE OF TENDERER*** _____
9. ***DATE AND STAMP*** _____

Certificate

(on stamp paper)

I/We _____ do hereby declare on solemn affirmation that:

1. *I/We have not been black listed from any Government Department/Agency.*
2. *I/We have not been involved in litigation with any client during the last 03-years.*
3. *I/We acknowledge that we have read, understood and accepted the Tender Document along with all terms and conditions specified above in the tender document.*
4. *I/We understand that Lahore High Court, Bahawalpur Bench, Bahawalpur shall have right at his exclusive discretion to require in writing further information or clarification of the Tender from any or all the Bidder(s).*
5. *I/We understand that Lahore High Court, Bahawalpur Bench, Bahawalpur shall have right at his exclusive discretion to increase/decrease the quantity of items(s) accept/reject all tender(s) cancel/annual the Tendering process at any time prior to award of contract and without assigning any reason and without incurring any liability to the Bidders and the decision of the Lahore High Court, Bahawalpur Bench, Bahawalpur shall be final.*
6. *I/We agree that the purchasing department may decrease the quantity of items to be procured and we will provide the reduced quantity of items on the same rate offered in our bid. Further, if our offer is accepted, we agree that our bid security (earnest money) be forfeited, in case we did not submit performance guarantee within the specified time mentioned in the supply order or if we are unable to provide the approved requisite items within the specified period as mentioned in the supply order. In case of failure, we agree unconditionally to accept the recovery of belated damages on late supply @ 2% of total value of work order or whatever decided by authority.*
7. *I/We certify that prices quoted to Lahore High Court, Bahawalpur Bench, Bahawalpur against Tender are not more than the prices charged from any other Purchasing Agencies in the country and in case of any discrepancy the bidder hereby undertakes to refund the prices charged in excess.*

Dated: _____

BIDDER

10. DESIGNATION _____
11. C.N.I.C. NO. _____
12. SIGNATURE OF TENDERER _____
13. ADDRESS _____

WITNESSES:

NAME _____ *NAME* _____

DESIGNATION _____ *DESIGNATION* _____

*C.N.I.C. NO.*_____ *C.N.I.C. NO.*_____

SIGNATURE _____ *SIGNATURE* _____

*ADDRESS*_____ *ADDRESS* _____

CRITERIA FOR TECHNICAL EVALUATION OF THE TENDER

The eligible bidder who obtains 70% or more marks along with fulfilling all mandatory criteria will be considered as Technically qualified and responsive bids.

Sr. No.	***Parameter***	***Weightage***
1.	*Technical Specification (compliance of specification and required quality of samples.)* ***(Mandatory Clause)***	*50 %*
2.	*Valid Registration Certificate NTN/STRN number and active status in FBR.* ***(Mandatory Clause)***	*10 %*
3.	*Affidavit to the effect that the bidder is not black listed by any government department.* ***(Mandatory Clause)***	*10 %*
4.	*Professional Tax Certificates for the current year.* ***(Mandatory Clause)***	*05 %*
5.	*Registration of company from SECP/Firm Registration certificate*	*05 %*
6.	*01-years' experience of similar supplies to Govt. department with minimum value contract of Rs.100,000/- (copies of supply/purchase orders are required)* ***(Mandatory Clause)***	*10 %*
7.	*Bank statement in name of company/firm for last 02-years showing minimum balance of Rs.100,000/- at any time during the same period.*	*10 %*
	Total	***100 %***

Checklist for Bidding Documents

(Tick the relevant attachments)

01. *Technical Proposal showing compliance of specification.* ***Yes/ No***
02. *Financial Proposal specifying unit price inclusive of all applicable taxes.* ***Yes/ No***
03. *Call Deposit Receipt 2% of total estimated price.* ***Yes/ No***
04. *Covering letter of the firm along with duly signed and stamped tender documents and relevant requisite documents.* ***Yes/ No***
05. *Undertaking that firm is not Black listed by any government department.* ***Yes/ No***
06. *Detail of similar items supplied to other government departments.* ***Yes/ No***
07. *Bank Statement of the firm of last 2 years.* ***Yes/ No***
08. *Sale Tax, Professional Tax and Income Tax Registration Certificate. .* ***Yes/ No***

TERMS & CONDITION

i) *Sealed bids are invited for the purchase of Misc. Office/ Computer Stationery items, General Store & Other Misc. items and IT equipment for Lahore High Court, Bahawalpur Bench, Bahawalpur through Annual frame work contract.*

ii) *The interested bidders shall submit their bids under* ***Single Stage-One Envelope*** *procedure as specified by the Punjab Procurement rules, 2014.*

iii) *Tender with technical and financial proposal must accompany* ***bid security in form of Bank Guarantee worth Rs. 34,373/- (for Office Stationery and Computer Stationary items) Rs. 42,942/- (for Misc. other & General Store Items) and Rs.57,398/- (for IT equipment) which is 2% of the estimated cost. The bid security shall be submitted in original with the Technical Bid*** *in the name of Senior Additional Registrar, Lahore High Court, Bahawalpur Bench along with proof of financial soundness and registration of firm/company with the Sales Tax/income Tax Department. After preliminary examination of mandatory criteria, technical proposals will be considered as per Technical Evaluation Criteria and relevant samples of items would be inspected.*

iv) *The financial proposals of only those bidders would be considered who have obtained qualifying marks 70% in Technical Evaluation and their bids are found technically qualified and responsive and their samples have been accepted/approved by the Purchase Committee.*

v) *Lahore High Court, Bahawalpur Bench, Bahawalpur reserves the right to reject all bids prior to the acceptance of bid or proposal.*

vi) ***Delivery Period Clause:*** *The items shall be delivered to Lahore High Court, Bahawalpur Bench, Bahawalpur, within 7 days of the issuance of purchase order/supply order or the period specified in the purchase/supply order.*

vii) *The supplies shall be delivered in accordance with the purchase order to be issued. In case of late deliveries, penalties will be charged @ 0.067 per day for the relevant item after 7-days of issuance of purchase/supply order or the specified period up to maximum of 2% per month of the total purchase order value.*

viii) *In case of any dispute the decision of Senior Additional Registrar, Lahore High Court, Bahawalpur Bench, Bahawalpur, shall be final.*

ix) *The successful bidders shall deposit equal to 10% of the estimated total cost of the items to be supplied as a performance guarantee in form of call deposit/bank guarantee in favour of Senior Additional Registrar Lahore High Court, Bahawalpur Bench, Bahawalpur, valid for one year after the acceptance of tender. Performance guarantee shall be returned/ released on the successful completion of contract obligations and delivery of items and NOC from Store & In-charge General Branch. Bid security shall be released upon submission of performance guarantee.*

x) *The performance guarantee shall be payable to Lahore High Court Bahawalpur Bench Bahawalpur in case if bidders fails to fulfil the obligations under the condition of contract.*

xi) *Deduction of taxes applicable will be deducted while making payment as per instruction/notifications of Government.*

xii) *Items should be brand new and in original manufacturer packing.*

xiii) *The Firm should attach the proof of being active and registered Tax Payer in respect of Income Tax, Professional Tax and Sales Tax with the bid documents.*

xiv) *Sole distributor/Dealer/Reseller certificate (if any) should be attached with the bids.*

xv) *The bidder should mention make/made/model if any in the quotation clearly.*

xvi) *The quotations offering substandard product can be screened out at the time of technical evaluation of items and inspection of sample items to ensure quality procurement of Misc. Office/Computer Stationary items. General Store & other Misc. Items and IT equipment.*

xvii) *The bidders shall also enclose catalogues/leaflets/literature and other technical data, if any, in respect of items offered by them.*

xviii) *The offer/rates will be valid up for 120-days from the date of opening the tender.*

xix) *The firm must attach photocopy of income tax and Sales Tax Registration with the bidding document otherwise bid will not be accepted.*

xx) *Attached proforma/Certificate should invariably be filled and submitted with the quotation.*

xxi) *All bids including requisite documents & signed bidding documents should reach the office of Senior Additional Registrar, Lahore High Court, Bahawalpur Bench, Bahawalpur, on or before 22.01.2024 at 2:00 pm. The bids will be opened on the same date at 2:30 PM.*

xxii) *Price of each item should be mentioned with taxes including GST and without taxes.*

xxiii) *The tender should be quoted on the basis of free delivery of relevant items to Lahore High Court, Bahawalpur Bench, Bahawalpur.*

xxiv) *Quotation should be submitted in print output/typed condition preferably.*

xxv) *Conditional bid will not be accepted.*

xxvi) *Applicable Stamp duty shall be borne/ paid by the successful bidder.*

xxvii) *The whole tender can be cancelled by the Lahore High Court Bahawalpur Bench Bahawalpur at any stage before acceptance and issuance of purchase order.*

xxviii) *Any conditional, ambiguous or incomplete offer in any respect shall be ignore no supplementary or revised offer after the opening of tenders shall be entertained.*

xxix) *Any erasing/cutting/crossing etc appearing in the offer must be properly signed by the person signing the tender. Moreover, all pages to the tender must also be properly signed. Offer with any overwriting shall in no circumstances be accepted.*

xxx) *A certificate should be given by the bidders that they will be responsible for the free replacement of item(s) if the same is found to be substandard and or at variance with specification given in tender enquiry in case a similar items offered variance with the specification given in the tender enquiry, the bidders must clearly identify variations in their offers items(s) offered of a specification superior to the one specification in the tender enquiry shall however, be acceptable.*

xxxi) *In case any clause in not explicitly mentioned in tender document the standard bidding documents notified by the Punjab PPRA shall be followed.*

xxxii) *The purchasing department may reduce the quantity of items to be procured and the successful bidder is bound to supply the reduced quantity of items at the same rate that is approved by the authority.*

xxxiii) *The quoted rates accepted by the purchasing department shall be valid for the financial year 2023-24.*

DEPUTY REGISTRAR (General)
Lahore High Court,
Bahawalpur Bench,
Bahawalpur